

OFFICE OF THE DATA PROTECTION COMMISSIONER

AMENDED PROCUREMENT PLAN FOR FINANCIAL YEAR 2022-2023 (ADDITIONAL REQUIREMENTS)

Budget Code and User	Description	Unit of Measure	Qty	Procurement Method	Source of Funds	Estimated Cost (Kshs)	AGPO - Youth, Women & PWDs	Time Process	Invite/ Advertise Tender	Bid Opening	Bid Evaluation	Tender Award	Notification of Award	Contract Signing	Total time to contract signature	Date for completion of contract	
Services																	
2210900	Provision of Insurance Services								Active framework contract								
Corporate																	
2210900	Provision of Medical Insurance Services, Group life, GPA/WIBA,	Annual	1	Open Tender	GOK	5,000,000.00	Preference	Active framework contract									
Corporate																	
2210903	Provision of General insurance	Annual	1	Open Tender	GOK	5,000,000.00	Preference	Planned Days		7	15	2	1	7	32		
Corporate																	
	10,000,000.00																
2210301	Local Travel Costs (airlines, bus, railway, vehicle)	Service	Lot	Request for Quotation	GOK	6,000,000.00	Reservations	Planned Dates	8-Aug-22	22-Aug-22	21-Sep-22	23-Sep-22	7-Oct-22	14-Oct-22		13-Oct-24	
Corporate																	
								Planned Days		14	30	2	14	7	67		
								Actual Days									
2210401	Foreign Travel Costs (airlines, bus, railway, mileage allowances)	Service	Lot	Request for Quotation	GOK	3,000,000.00	Reservations	Planned Dates	8-Aug-22	22-Aug-22	21-Sep-22	23-Sep-22	7-Oct-22	14-Oct-22		13-Oct-24	
Corporate																	
								Planned Days		14	30	2	14	7	67		
								Actual Days									
2210201	Airtime	Service	Lot	Request for Quotation	GOK	8,000,000.00	Reservations	Planned Dates	5-Aug-22	19-Aug-22	18-Sep-22	20-Sep-22	4-Oct-22	11-Oct-22		10-Oct-24	
Corporate																	
								Planned Days		14	30	2	14	7	67		
								Actual Days									
2210203	Provision of Courier and Postal Services	Service	Lot	Request for Quotation	GOK	200,000.00	Preference	Planned Dates	5-Aug-22	19-Aug-22	18-Sep-22	20-Sep-22	4-Oct-22	11-Oct-22		10-Oct-24	
Corporate																	
								Planned Days		14	30	2	14	7	67		
								Actual Days									
	200,000.00																
2211308	Provision of Legal Services	Service	Lot	Open Tender (Framework Contract)	GOK	10,000,000.00	Preference	Planned Dates	5-Aug-22	19-Aug-22	18-Sep-22	20-Sep-22	4-Oct-22	11-Oct-22		10-Oct-24	
Legal																	
								Planned Days		14	30	2	14	7	67		
								Actual Days									
	10,000,000.00																
2210505	Other Trade shows and							Planned Dates	5-Sep-22	12-Sep-22	27-Sep-22	29-Sep-22	30-Sep-22	7-Oct-22		6-Oct-24	
Corporate																	
								Planned Days		7	15	2	1	7	32		

Budget Code and User	Description	Unit of Measure	Qty	Procurement Method	Source of Funds	Estimated Cost (Kshs)	AGPO - Youth, Women & PWDs	Time Process	Invite/ Advertise Tender	Bid Opening	Bid Evaluation	Tender Award	Notification of Award	Contract Signing	Total time to contract signature	Date for completion of contract	
	exhibitions (travel, merchandise)	Service	Lot	Request for Quotation	GOK	4,500,000.00	Reservations	Actual Days									
						4,500,000.00											
2210506 Advocacy & Corporate	Media and Public Relations	Service	Lot	Request for Quotation	GOK	16,400,000.00	Reservations	Planned Days		7	15	2	1	7	32		
						16,400,000.00		Actual Days									
2210701 Corporate	Training Expenses																
2210702 Corporate	Remuneration of instructors and contract-based training services	Service	Lot	Request for Quotation	GOK	2,000,000.00	Preference	Planned Days		7	15	2	1	7	32		
								Actual Days									
2210704 Corporate	Hire of training facilities and equipment	Service	Lot	Request for Quotation	GOK	5,000,000.00	Preference	Planned Days		7	15	2	1	7	32		
								Actual Days									
						7,000,000.00											
2210801 Corporate	Catering Services																
2210801 Corporate	Catering services	Service	12	Open Tender	GOK	3,000,000.00	Preference	Planned Dates	15-Jul-22	29-Jul-22	28-Aug-22	30-Aug-22	13-Sep-22	20-Sep-22		19-Sep-24	
								Planned Days		14	30	2	14	7	67		
								Actual Days									
2210802 Corporate	Boards, Committees, Conferences and Seminars (travel and conference)	Service	Lot	Request for Quotation	GOK	7,000,000.00	Preference	Planned Dates									
								Planned Days									
								Actual Days									
						10,000,000.00											
2220210																	

Budget Code and User	Description	Unit of Measure	Qty	Procurement Method	Source of Funds	Estimated Cost (Kshs)	AGPO - Youth, Women & PWDs	Time Process	Invite/ Advertise Tender	Bid Opening	Bid Evaluation	Tender Award	Notification of Award	Contract Signing	Total time to contract signature	Date for completion of contract	
ICT	Maintenance of computers, software and networks																
2220210 ICT	Service, Repair and Maintenance of the ICT Infrastructure (LAN)	Service	Lot	Request for Quotation	GOK	200,000.00	Reservations	Planned Dates	11-Oct-22	25-Oct-22	24-Nov-22	26-Nov-22	10-Dec-22	17-Dec-22		16-Dec-24	
Planned Days									14	30	2	14	7	67			
Actual Days																	
						200,000.00											
2211305 Corporate	Contracted guards and cleaning services																
2211305 Corporate	Provision of Cleaning and Guarding Services	Service	12	Open Tender	GOK	1,500,000.00	Reservations	Planned Dates	15-Aug-22	29-Aug-22	28-Sep-22	30-Sep-22	14-Oct-22	21-Oct-22		20-Oct-24	
Planned Days									14	30	2	14	7	67			
Actual Days																	
						1,500,000.00											
2210504 Policy, research and strategy	Advertising, awareness and publicity campaigns (travel, hotel and conferencing)																
2210504 Policy, research and strategy	Other advertising, awareness and publicity campaigns	Service	Lot	Request for Quotation	GOK	8,000,000.00	Preference	Planned Dates	14-Nov-22	21-Nov-22	28-Nov-22	30-Nov-22	14-Dec-22	16-Dec-22			
Planned Days									7	7	2	14	2	32			
Actual Days																	
						8,000,000.00											
3111001 Corporate	Purchase of Office furniture and general equipment																
3111001 Corporate	Other assorted furniture and equipment	Lot	Lot	Request for Quotation	GOK	10,647,950.00	Reservations	Planned Dates	22-Aug-22	5-Sep-22	5-Oct-22	7-Oct-22	21-Oct-22	28-Oct-22		27-Oct-24	
Planned Days									14	30	2	14	7	67			
Actual Days																	
3111002 ICT	Purchase of computers, laptops printers and other IT equipment	Lot	Lot	Open Tender (Framework Contract)	GOK	10,376,850.00	Reservations	Planned Dates	22-Aug-22	5-Sep-22	5-Oct-22	7-Oct-22	21-Oct-22	28-Oct-22		27-Oct-24	
Planned Days									14	30	2	14	7	67			
Actual Days																	
3111112 ICT	Structured cabling for the data centre	Annual	4	Open Tender	GOK	5,000,000.00	Preference	Planned Dates	15-Aug-22	29-Aug-22	28-Sep-22	30-Sep-22	14-Oct-22	21-Oct-22		20-Oct-24	
Planned Days									14	30	2	14	7	67			
Actual Days																	
3111112	Access Data		2					Planned Dates	15-Aug-22	29-Aug-22	28-Sep-22	30-Sep-22	14-Oct-22	21-Oct-22		20-Oct-24	

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ICT	Access Data Forensic Tool Kit	Annual		Request for Quotation	GOK	3,000,000.00	Preference	Planned Dates		14	30	2	14	7	67		
								Actual Days									
311112	Acquisition of Data Recovery Centre	Annual	1	Open Tender	GOK	5,000,000.00	Preference	Planned Dates	15-Aug-22	29-Aug-22	28-Sep-22	30-Sep-22	14-Oct-22	21-Oct-22		20-Oct-24	
								Planned Days		14	30	2	14	7	67		
								Actual Days									
311112	Sip Trunk for Landline Calls	Annual	1	Request for Quotation	GOK	3,000,000.00	Preference	Planned Dates	15-Aug-22	29-Aug-22	28-Sep-22	30-Sep-22	14-Oct-22	21-Oct-22		20-Oct-24	
								Planned Days		14	30	2	14	7	67		
								Actual Days									
311112	Other assorted ICT equipment	Annual	1	Request for Quotation	GOK	2,000,000.00	Preference	Planned Dates	15-Aug-22	29-Aug-22	28-Sep-22	30-Sep-22	14-Oct-22	21-Oct-22		20-Oct-24	
								Planned Days		14	30	2	14	7	67		
								Actual Days									
						56,424,800.00											
Corporate	Purchase of Motor Vehicles	Piece	1	Open Tender	GOK	13,000,000.00	Preference	Planned Dates		14	30	2	14	7	67		
								Actual Days									
								Actual Days									
311112	Purchase of software																
311112	ERP SYSTEM	Annual	5	Request for Quotation	GOK	3,261,376.00	Preference	Planned Dates	22-Sep-22	6-Oct-22	5-Nov-22	7-Nov-22	21-Nov-22	28-Nov-22		27-Nov-24	
								Planned Days		14	30	2	14	7	67		
								Actual Days									
311112	Hosting Infrastructure at Konza	Annual	1	Request for Quotation	GOK	1,700,000.00	Preference	Planned Dates	22-Sep-22	6-Oct-22	5-Nov-22	7-Nov-22	21-Nov-22	28-Nov-22		27-Nov-24	
								Planned Days		14	30	2	14	7	67		
								Actual Days									
311112	Windows 2019 Server OS	Annual	1	Request for Quotation	GOK	500,000.00	Preference	Planned Dates	22-Sep-22	6-Oct-22	5-Nov-22	7-Nov-22	21-Nov-22	28-Nov-22		27-Nov-24	
								Planned Days		14	30	2	14	7	67		
								Actual Days									
311112	Antivirus Enterprise Edition	Annual	1	Request for Quotation	GOK	700,000.00	Preference	Planned Dates	22-Sep-22	6-Oct-22	5-Nov-22	7-Nov-22	21-Nov-22	28-Nov-22		27-Nov-24	
								Planned Days		14	30	2	14	7	67		
								Actual Days									
311112	Purchase of active directory & domain controllers	Annual	1	Open Tender	GOK	5,000,000.00	Preference	Planned Dates	22-Sep-22	6-Oct-22	5-Nov-22	7-Nov-22	21-Nov-22	28-Nov-22		27-Nov-24	
								Planned Days		14	30	2	14	7	67		
								Actual Days									
311112	Set up of Security Operations Centre (SOC)	Annual	1	Open Tender	GOK	3,000,000.00	Preference	Planned Dates	22-Sep-22	6-Oct-22	5-Nov-22	7-Nov-22	21-Nov-22	28-Nov-22		27-Nov-24	
								Planned Days		14	30	2	14	7	67		
								Actual Days									
311112	Enhancement of							Planned Dates	22-Sep-22	6-Oct-22	5-Nov-22	7-Nov-22	21-Nov-22	28-Nov-22		27-Nov-24	
								Planned Days		14	30	2	14	7	67		

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	CRM	Annual	1	Open Tender	GOK	5,000,000.00	Preference	Actual Days									
3111112	Web Application Firewall	Annual	1	Open Tender	GOK	8,000,000.00	Preference	Planned Dates	22-Sep-22	6-Oct-22	5-Nov-22	7-Nov-22	21-Nov-22	28-Nov-22		27-Nov-24	
Planned Days									14	30	2	14	7	67			
Actual Days																	
3111112	Data Audit System with Business Intelligence	Annual	1	Open Tender	GOK	8,000,000.00	Preference	Planned Dates	22-Sep-22	6-Oct-22	5-Nov-22	7-Nov-22	21-Nov-22	28-Nov-22		27-Nov-24	
Planned Days									14	30	2	14	7	67			
Actual Days																	
3111112	Virtual Private Network (VPN)	Annual	1	Open Tender	GOK	4,000,000.00	Preference	Planned Dates	15-Aug-22	29-Aug-22	28-Sep-22	30-Sep-22	14-Oct-22	21-Oct-22		20-Oct-24	
Planned Days									14	30	2	14	7	67			
Actual Days																	
3111112	Server Virtualization Software	Annual	1	Request for Quotation	GOK	1,500,000.00	Preference	Planned Dates	15-Aug-22	29-Aug-22	28-Sep-22	30-Sep-22	14-Oct-22	21-Oct-22		20-Oct-24	
Planned Days									14	30	2	14	7	67			
Actual Days																	
						65,661,376.00											
2211101	Supply	General office supplies															
2211101	Other general assorted office supplies	Piece	Lot	Request for Quotation	GOK	7,581,941.00	Reservations	Planned Dates	8-Aug-22	15-Aug-22	22-Aug-22	24-Aug-22	7-Sep-22	9-Sep-22			
Planned Days									7	7	2	14	2	32			
Actual Days																	
						7,581,941.00											
2211102	ICT	Suppliers and Accessories Computers and printers															
2211102	Other computer and printer accessories	Piece	Lot	Request for Quotation	GOK	1,074,000.00	Reservations	Planned Dates	8-Aug-22	15-Aug-22	22-Aug-22	24-Aug-22	7-Sep-22	9-Sep-22			
Planned Days									7	7	2	14	2	32			
Actual Days																	
						1,074,000.00											
2211201	Corporate Fuels and Lubricants	Piece	2	Request for Quotation	GOK	2,000,000.00	Preference	Planned Dates	8-Aug-22	15-Aug-22	22-Aug-22	24-Aug-22	7-Sep-22	9-Sep-22			
Planned Days									7	7	2	14	2	32			
Actual Days																	
						2,000,000.00											
2210502	Communication	Publishing and printing services															
2210502	Corporate Other publishing and printing services	Lot	Lot	Request for Quotation	GOK	10,000,000.00	Reservations	Planned Dates	15-Aug-22	22-Aug-22	29-Aug-22	31-Aug-22	14-Sep-22	16-Sep-22			
Planned Days									7	7	2	14	2	32			
Actual Days																	
						10,000,000.00											
Works																	
2220209	ICT Minor alterations to buildings and civil works	Works	Lot	Open Tender	GOK	25,000,000.00	Reservations	Planned Dates	31-Oct-22	7-Nov-22	14-Nov-22	16-Nov-22	30-Nov-22	2-Dec-22			
Planned Days									7	7	2	14	2	32			
Actual Days																	

Budget Code and User	Description	Unit of Measure	Qty	Procurement Method	Source of Funds	Estimated Cost (Kshs)	AGPO - Youth, Women & PWDs	Time Process	Invite/ Advertise Tender	Bid Opening	Bid Evaluation	Tender Award	Notification of Award	Contract Signing	Total time to contract signature	Date for completion of contract	
						25,000,000.00											
Consultancy Services																	
2211310	Contracted professional services																
Corporate																	
2211310	Other Contracted Professional Services	Service	Lot	Open Tender	GOK	20,000,000.00	Preference	Planned Dates	14-Nov-22	21-Nov-22	28-Nov-22	30-Nov-22	14-Dec-22	16-Dec-22			
								Planned Days		7	7	2	14	2	32		
								Actual Days									
						20,000,000.00											
2211311	Contracted technical services																
Corporate																	
2211310	Other consultancy services	Service	Lot	Request for Proposal	GOK	6,000,000.00	Preference	Planned Dates	14-Nov-22	21-Nov-22	28-Nov-22	30-Nov-22	14-Dec-22	16-Dec-22			
								Planned Days		7	7	2	14	2	32		
								Actual Days									
						6,000,000.00											

Prepared by: Andrew Kiarie
 Designation: SPSCMO
 Signature: _____
 Date: _____

Approved by: Immaculate Kassait
 Designation: Data Commissioner
 Signature: _____
 Date: _____